

## Deferral Request Form

*~ For International students who wish to transfer their start date to next intake within Durham College ~*

**Student and Deferral Information** (must be filled out in full)

Student Name (as on passport) \_\_\_\_\_

Durham College Student ID \_\_\_\_\_ DCIN number ( if known) \_\_\_\_\_

Student email address (not agent email) \_\_\_\_\_

Student phone number \_\_\_\_\_ Campus of study:  Oshawa  Whitby  Pickering

**Original Letter of Acceptance:**

Program of study \_\_\_\_\_

Start date \_\_\_\_\_

**Deferral to next available intake** (please check the availability of the program at [www.durhamcollege.ca/programs](http://www.durhamcollege.ca/programs))

Program of study \_\_\_\_\_

Next available start date \_\_\_\_\_

**Reason for deferral request (check all that apply):**

Study Visa not yet issued (please explain - including the date that you submitted your application to the Embassy) \_\_\_\_\_

Medical / Health reasons (medical documentation to be submitted with request for deferral)

Family reasons / family emergency (documentation to be submitted with request for deferral)

Other (please explain) \_\_\_\_\_

\*No deferrals will be made for students who have already landed in Canada. Please note that students will only be allowed one deferral. All other requests will be denied and students will be instructed to reapply for admission to Durham College. \*\*SPP India students – if original visa request is rejected by the Embassy, Durham College is not permitted to offer a deferral under the policy of the SPP program.

It is the sole responsibility of the student to cancel any residence, accommodation or arrival services for the January intake and re-book for the next available intake if necessary

**Students must scan and send a copy of the following documents with this letter**

- Copy of valid passport (all marked pages)
- Copy of entry visa (TRV) for Canada in your passport (if obtained)
- Copy of the letter from CIC granting you the study visa (if obtained)
- Documentation to prove reason for request for deferral

**Please complete the following form and return no later than 4 p.m. (EST) September 19, 2017 to:**

Office of International Business Development, Durham College

Email: [intlfinance@durhamcollege.ca](mailto:intlfinance@durhamcollege.ca) | Fax: 905-721-3014

Subject line: Deferral Request - (Student Number)

**DECLARATION**

I declare that the above information is true and complete. I understand that any false or incomplete information submitted may result in my deferral request being denied.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_