

Application for Admission to Postgraduate Study for Domestic and International Students



New Zealand's specialist land-based university

Section 1 All Students to complete.

Title Mr Miss Ms Mrs Other

Legal family name

Given name(s)

Preferred given name

Date of birth / / Female Male
Day Month Year

Country of birth (as stated on passport)

Country of citizenship

New Zealand citizen New Zealand permanent resident International

Country of residence

Postal address (for correspondence relating to this application)

Country

Email address

Telephone
Country Code Area Code Phone Number

Mobile
Country Code Area Code Phone Number

Permanent address in home country (if different from postal address)

Country

Telephone
Country code Area code Phone number

Mobile
Country code Area code Phone number

Please note: Before we can confirm your eligibility for admission, you must supply an original or verified copy of your birth certificate or passport, showing the same name that is on your academic documents. We would appreciate receiving this with your application, but if this is not possible you may send them to us as soon as possible.

For entrance requirements please visit www.lincoln.ac.nz/Postgraduate

Please complete one of the sections 2 – 7. All students should complete sections 8 and 9.

Section 2: Postgraduate Certificates/Diplomas

Section 3: Honours Programme

Section 4: Taught Master's Programme (180 credits)

Section 5: Master's Programme (taught and research) (240 credits)

Section 6: Master's Programme by thesis (research) (120 credits)

Section 7: PhD

Section 8 – 9: All students to complete

Section 2 Postgraduate Certificate/Diploma. Please complete the following:

Study Information

Have you applied to Lincoln University before? No Yes – Student ID (if known)

When do you intend to begin your studies? Year

Semester One (February - June)

Semester Two (July - November)

Do you intend to study Full-time (Please note: All international students must study full-time).

Part-time

Please indicate the qualification you are applying for:

	Postgraduate Certificate	Postgraduate Diploma
Agricultural Science		
Applied Science		
Commerce		
Environmental Management		
Horticultural Science		
Informatics		
International Rural Development		
Land and Society		
Landscape Studies		
Parks, Recreation and Tourism		
Tourism Management		
Water Resource Management		

Please note: indicates that the qualification is not currently available for study.

Previous Tertiary Education

Please list all tertiary qualifications either completed or partially completed, and attach certified copies of transcripts:

Name of institution	Place and country	Name of qualification	Date commenced	Date completed	Are you currently awaiting results of university studies undertaken this year? No/Yes Please indicate when these results will be available:

Documents/evidence required to be submitted with this application:

Academic transcript(s)

These must be an original or a verified copy. Your transcript must include courses taken and marks/grades achieved, key to the grading system and confirmation that you have completed the course requirements or provide graduation certificates.

Birth certificate or passport

Original or verified copy of your birth certificate or passport, showing the same name that is on your academic documents.

Verified Documentation

What is verified documentation?	Who can verify my documents?	How do they verify documents?
A verified copy of a document is a photocopy which has been certified as a true, unaltered copy by one of the people shown here →	<ul style="list-style-type: none"> • Lincoln University Registry Staff • Justice of the Peace • Notary Public • Solicitor • School Principal • Selected international agents of Lincoln University • Lincoln University Liaison Team 	The person who verifies your document(s) should state they have seen the original document, print their full name, address, sign and date the document and use their official stamp.

Please go to Section 8.

Section 3 Honours Programme. Please complete the following:

Study Information

Have you applied to Lincoln University before? No Yes – Student ID (if known)

When do you intend to begin your studies? Year

Semester One (February - June)

Semester Two (July - November)

Do you intend to study Full-time (Please note: All international students must study full-time).

Part-time

Please indicate the qualification you are applying for:

	Honours Programme
Bachelor of Agricultural Science (Only available to current Lincoln University students)	
Bachelor of Environmental Management	
Bachelor of Commerce	
Bachelor of Science	
Bachelor of Social Science	
Bachelor of Software and Information Technology	
Bachelor of Sport and Recreation Management	
Bachelor of Tourism Management	
Bachelor of Viticulture and Oenology	

Previous Tertiary Education

Please list all tertiary qualifications either completed or partially completed and attach certified copies of transcripts:

Name of institution	Place and country	Name of qualification	Date commenced	Date completed	Are you currently awaiting results of university studies undertaken this year? No/Yes Please indicate when these results will be available:

Documents/evidence required to be submitted with this application:

Academic transcript(s)

These must be an original or a verified copy. Your transcript must include courses taken and marks/grades achieved, key to the grading system and confirmation that you have completed the course requirements or provide graduation certificates.

Birth certificate or passport

Original or verified copy of your birth certificate or passport, showing the same name that is on your academic documents.

Statement of Research Interest

This is used by the University for two main purposes:

1. To assess your relative preparedness for postgraduate study
2. To assist with matching you with appropriate supervisors.

Your statement should include:

- Write about a couple of areas of study that you have enjoyed and/or would like to pursue further at postgraduate level.
- Describe one or two projects that you have undertaken as part of your previous degree work or employment that are relevant to these areas.

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Please go to Section 8.

Section 4 Taught Master's Programme (180 credits). Please complete the following:

Study Information

Have you applied to Lincoln University before? No Yes – Student ID (if known)

When do you intend to begin your studies? Year

	Specialisation	Intake Start Term(s): Semester One Semester Two or Full Summer School	Period of Study	Please indicate the qualification you are applying for
Master of Business in Accounting and Finance		Full Summer School (November)	Full Summer School (November), Semester One and Semester Two	
Master of Business in Global Management and Marketing		Full Summer School (November)	Full Summer School (November), Semester One and Semester Two	
Master of Design		Semester One	Semester One, Semester Two and Semester One	
Master of Environmental Policy and Management		Semester One	Semester One, Semester Two and Semester One	
Master of International Rural Development	Agribusiness	Full Summer School (November)	Full Summer School (November), Semester One and Semester Two	
	Economics			
	Finance			
	Tourism			
Master of Management in Agribusiness		Semester One	Semester One, Semester Two and Semester One	
Master of Management in Agricultural Systems		Semester One	Semester One, Semester Two and Semester One	
Master of Science in Food Innovation		Semester One or Two (circle one)	Semester One start Semester One, Semester Two and Full Summer School Semester Two start Semester Two, Full Summer School, and Semester One	
Master of Sport and Recreation Management		Semester One and Two (circle one)	Semester One start Semester One, Semester Two and Semester One Semester Two start Semester Two, Semester One and Semester Two	
Master of Tourism Management		Semester One, Semester Two (circle one)	Semester One start Semester One, Semester Two and Semester One Semester Two start Semester Two, Semester One and Semester Two	

Previous Tertiary Education

Please list all tertiary qualifications either completed or partially completed and attach certified copies of transcripts:

Name of institution	Place and country	Name of qualification	Date commenced	Date completed	Are you currently awaiting results of university studies undertaken this year? No/Yes Please indicate when these results will be available:

Documents/evidence required to be submitted with this application:

Academic transcript(s)

These must be an original or a verified copy. Your transcript must include courses taken and marks/grades achieved, key to the grading system and confirmation that you have completed the course requirements or provide graduation certificates.

Birth certificate or passport

Original or verified copy of your birth certificate or passport, showing the same name that is on your academic documents.

One reference

Your referee should be in a position to comment on your academic performance and ability to complete the degree.

1.

Referee name and email

Verified Documentation

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Please go to Section 8.

Section 5 Master’s Programmes (Includes research) (240 credits). Please complete the following:

Study Information

Have you applied to Lincoln University before? No Yes – Student ID (if known)

When do you intend to begin your studies? Year

Semester One (February - June)

Semester Two (July - November)

Do you intend to study Full-time (Please note: All international students must study full-time).

Part-time

	Specialisation	Please indicate the qualification you are applying for	Notes
Master of Agricultural Science			
Master of Applied Science	Environmental Management		
	Informatics		
	International Rural Development		
	Land and Society		
	Parks, Recreation and Tourism		
Master of Commerce and Management			
Master of Commerce (Agricultural)			
Master of Horticultural Science			
Master of International Nature Conservation			This degree is jointly awarded with the University of Gottingen, Germany.
Master of Landscape Architecture			
Master of Planning			Includes a 40-credit dissertation.
Master of Natural Resources Management and Ecological Engineering			This degree is jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria.
Master of Science	Plant Breeding		
Master of Science			
Master of Water Resource Management			Jointly taught with the University of Canterbury.

Please note: ■ indicates that named specialisations are not available.

Documents/evidence required to be submitted with this application:

Academic transcript(s)

These must be an original or a verified copy. Your transcript must include courses taken and marks/grades achieved, key to the grading system and confirmation that you have completed the course requirements or provide graduation certificates.

Birth certificate or passport

Original or verified copy of your birth certificate or passport, showing the same name that is on your academic documents.

Curriculum Vitae

Should be brief and must include tertiary education and any employment or project experience.

Statement of Research Interest

This is used by the University for two main purposes:

1. To assess your relative preparedness for postgraduate study
2. To assist with matching you with appropriate supervisors.

Please note: Your statement needs to be two or three pages in length, and it must be written in your own words. If you have already prepared a draft research proposal, you may submit this as your statement.

Include at least one page on the background to the problem, issue or area that you propose to research. This should set the research into its context, and include a few citations to key literature.

- State the overall research aims or research hypotheses to be tested, i.e. what the research will attempt to accomplish
- Describe a proposed approach for the research, i.e. the steps you would follow to fulfil the research aim or test the research hypotheses
- Include full references for any literature referred to in your statement
- Submission of a statement does not commit you or the University to undertake the proposed research. Your eventual research project will emerge as the result of negotiation between you and the research advisor(s)
- The statement is not the same as the formal research proposal you will produce for your thesis (although the statement may be helpful in developing the full proposal)
- **You are strongly urged to discuss your research interests with an advisor before submitting your application. The advisor will be in a position to provide feedback on a draft of your statement.**

Two references

Your referees should both be in a position to comment on your academic performance and ability to complete the degree. If you have completed a thesis, dissertation or project we will expect your supervisor to provide a reference. Your application can be processed more quickly if these confidential reports are attached to this form in sealed envelopes. A standard referee form is supplied with this.

1.
Referee name and email

2.
Referee name and email

Verified Documentation

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Please go to Section 8.

Section 6 Master’s Programme by thesis (research) (120 credits). Please complete the following:

Study Information

Have you applied to Lincoln University before? No Yes – Student ID (if known)

When do you intend to begin your studies? Month Year

Please note: Master’s by thesis only students can commence at the beginning of any month with the approval of their supervisor and faculty head.

Do you intend to study Full-time (Please note: All international students must study full-time).
 Part-time

	Please indicate the qualification you are applying for
Master of Agricultural Science	
Master of Applied Science	
Master of Commerce and Management	
Master of Commerce (Agricultural)	
Master of Horticultural Science	
Master of Landscape Architecture	
Master of Science	
Master of Water Resource Management	

Department in which you plan to study:

Teaching and research at Lincoln University are administered through groups known as departments.

- Faculty of Agriculture and Life Sciences**
- Department of Agricultural Sciences
- Department of Ecology
- Department of Soil And Physical Sciences
- Department of Wine, Food And Molecular Biosciences
- Faculty of Agribusiness And Commerce**
- Department of Financial and Business Systems
- Department of Agribusiness and Markets
- Department of Global Value Chains and Trade
- Department of Land Management and Systems
- Faculty of Environment, Society and Design**
- Department of Informatics and Enabling Technologies
- Department of Environmental Management
- School of Landscape Architecture
- Department of Tourism, Sport and Society
- The Bio-Protection Research Centre
- Agribusiness and Economics Research Unit (AERU)
- Lincoln Agritech

Have you discussed your proposal with an academic staff member?

No	Yes	Name of Academic

Documents/evidence required to be submitted with this application:

Academic transcript(s)

These must be an original or a verified copy. Your transcript must include courses taken and marks/grades achieved, key to the grading system and confirmation that you have completed the course requirements or provide graduation certificates.

Birth certificate or passport

Original or verified copy of your birth certificate or passport, showing the same name that is on your academic documents.

Curriculum Vitae

Should be brief and must include tertiary education and any employment or project experience.

Statement of Research Interest

This is used by the University for two main purposes:

1. To assess your relative preparedness for postgraduate study
2. To assist with matching you with appropriate supervisors.

Please note: Your statement needs to be two or three pages in length, and it must be written in your own words. If you have already prepared a draft research proposal, you may submit this as your statement.

Whilst the Statement of Research Interest is not mandatory for those applying for a postgraduate certificate or diploma, we encourage you to submit one since, at times, additional information will aid your application.

Include at least one page on the background to the problem, issue or area that you propose to research. This should set the research into its context, and include a few citations to key literature.

- State the overall research aims or research hypotheses to be tested, i.e. what the research will attempt to accomplish
- Describe a proposed approach for the research, i.e. the steps you could follow to fulfil the research aim or test the research hypotheses
- Include full references for any literature referred to in your statement
- Submission of a statement does not commit you or the University to undertake the proposed research. Your eventual research project will emerge as the result of negotiation between you and the research advisor(s)
- The statement is not the same as the formal research proposal you will produce for your thesis (although the statement may be helpful in developing the full proposal)
- **You are strongly urged to discuss your research interests with an advisor before submitting your application. The advisor will be in a position to provide feedback on a draft of your statement.**

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Please go to Section 8.

Section 7 PhD. Please complete the following:

Study Information

Have you applied to Lincoln University before? No Yes – Student ID (if known)

When do you intend to begin your studies? Month Year

Please note: PhD students can commence at the beginning of any month with the approval of their supervisor and faculty head.

Do you intend to study Full-time (Please note: All international students must study full-time).
 Part-time

Department in which you plan to study:

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- Faculty of Agriculture and Life Sciences**
- Department of Agricultural Sciences
- Department of Ecology
- Department of Soil And Physical Sciences
- Department of Wine, Food And Molecular Biosciences
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- Department of Agribusiness and Markets
- Department of Global Value Chains and Trade
- Department of Land Management and Systems
- Faculty of Environment, Society and Design**
- Department of Informatics and Enabling Technologies
- Department of Environmental Management
- School of Landscape Architecture
- Department of Tourism, Sport and Society
- The Bio-Protection Research Centre
- Agribusiness and Economics Research Unit (AERU)
- Lincoln Agritech

Have you discussed your proposal with an academic staff member?

No	Yes	Name of Academic
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Documents/evidence required to be submitted with this application:

Academic transcript(s)

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Curriculum Vitae

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Statement of Research Interest

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Please go to Section 8.

Section 8 All students to complete.

1. Scholarships

Please list any scholarships or academic prizes of distinction previously held (excluding school awards).

2. English language proficiency

Is English your first language? No Yes – complete details of English language tests you have taken.

Test Type (eg IELTS)	Score Details	Date taken

Do you wish to study an English language course at Lincoln University before beginning your academic programme?

No Yes – Please send me an offer letter confirming a place in Lincoln’s English Language School. Minimum 12-week courses; must be taken prior to the start of the academic programme. For more information, visit www.lincoln.ac.nz/english.

Please state your career intentions (mandatory for international students).

3. Agent

This application is submitted on behalf of the applicant, by an approved agent of Lincoln University.

No Yes – please complete details in this section.

Agent Stamp

Lincoln University agent ID#

Agent email

Agent signature

Section 9 All students to complete.

- I declare that to the best of my knowledge the information supplied above is correct and complete. I acknowledge that the provision of incomplete, misleading or fraudulent information may lead to the review of any decision made in respect of this application
- I declare that the application may be used for purposes relating to my enrolment as a student by members of the academic and administrative staff of Lincoln University, or of any other tertiary institution in New Zealand or Australia, to which I may subsequently transfer
- I declare that the application may also be used for purposes external to the University when it is in statistical form or when it is not to my disadvantage, and also when disclosure is required to comply with the provisions of the Privacy Act 1993 (New Zealand only)
- I declare that I have the right to see and correct, if necessary, the information I have provided
- I declare that, if this application is submitted through an agent of the University, the outcome of the application will be communicated to the agent, unless I state otherwise
- I declare that my enrolment cannot proceed without my consent to the foregoing conditions
- I have read and understood the terms and conditions of the Lincoln University International Student Refund Policy (for international students only)
- I am confirming that my evidence of identity belongs to me when using my electronic signature. I authorise the use of my unique identifier for admission and enrolment purposes. I accept all responsibility for all usage of my unique identifier. I agree not to give my unique identifier or password to other people. I agree that all future use by myself of my unique identifier as an electronic signature will be legally binding upon me
- I understand and agree that, upon registration as a student at Lincoln University, I am obliged to make myself familiar with and obey the University’s rules and regulations as published in the ‘Calendar’ and associated materials. These regulations include, but are not limited to, the payment and refund of fees, computer use, copyright, examinations, library use and subject cancellations. I understand that late payment of any fees may attract an additional administration fee, penalty interest and/or collections costs
- I declare that, to the best of my knowledge, all the information supplied on and with this enrolment form is true and complete. I acknowledge that my admission or registration may be cancelled if the information supplied on this form is not truthful or accurate. I consent to the disclosure of personal information as described above.

Applicant’s signature*

Date (day/month/year)

*By typing your name here you are providing an electronic signature that is legally binding, as described in the New Zealand’s Electronic Transactions Act 2002.

Please send to:

Email: apply@lincoln.ac.nz or
post to: Student Administration, Freepost 36, PO Box 85084, Lincoln University, Lincoln 7647, Christchurch, New Zealand
Telephone: +64 3 325 2811

Postgraduate Referee Form

The applicant must send this form electronically to each of the referees nominated on the application form. These referees should be familiar with the applicant's recent work. Master of Property Studies applications should relate their referee information to the applicant's work history and abilities.



Applicant

Family name

First name

Referee

Name

Position/title

University/Company

Phone

Address

Email

1 How long have you known the applicant? Years Months

2 Briefly describe the extent of your knowledge of the applicant's work including publications/papers/other relevant research.

3 (a) Please rate the applicant's performance in the areas named below by placing a tick in the appropriate box using your present knowledge of the applicant.

	No opportunity to observe	Below average (0-10%)	Average (11-25%)	Above average (26-40%)	Good (41-60%)	Very good (61-89%)	Excellent (top 10%)
(i) Knowledge of own discipline							
(ii) Ability to express ideas							
(iii) Command of research techniques							
(iv) Critical and/or analytical ability							
(v) Initiative and motivation							
(vi) Ability to plan							
(vii) Perseverance in pursuing aims							
(viii) Teaching or tutoring ability							

(b) Please rate the applicant's aptitude for research below 10% 11-25% 26-40% 41-60% 61-89% top 10%

4 Please comment on the reasons for the grading in section 3 and any other matters relevant to the applicant, including academic integrity, in the box below. In particular, we would like to know whether you think the applicant can complete a research degree in the minimum time required.

Referee's signature

Date

The referee is requested to complete, print and sign this report and send to:

Student Administration, PO Box 85084, Lincoln University, Lincoln 7647, Christchurch, New Zealand