



ECE EXEMPTIONS FOR UNIVERSITY-APPROVED AGENTS

Exemptions to ECE are available for students who lodge their applications through one of the University's approved agents. In order to be eligible for this exemption, the University requires agents to provide additional information to assist in the evaluation of an application for admission.

1. Institution information, including:

- reputation and ranking of the university/college (through a government/nationally-recognised ranking system wherever possible)
- reputation of the academic faculty in which the student studied
- explanation of the grading system and difficulty/ease of marking compared to equivalent institutions (either within or without the country)

2. Authentication of Documents

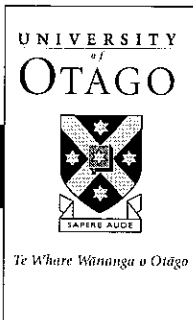
With the waiver of the ECE, the University of Otago has to rely solely on our agents to check for fraudulent documentation. It is imperative that agents screen for document fraud rigorously.

3. Course Information

Whenever possible, students should enclose outlines of the curricula followed in their individual courses. This information is invaluable to academic staff members when they are assessing an application for admission. The provision of this information will help to speed up the evaluation process.

If information provided is deemed to be insufficient for admission purposes, the University of Otago reserves the right to request an ECE.

Detailed information about application policies and procedures can be located on the University's website at www.otago.ac.nz/international. General enquiries about the use of ECE or the contents of this information sheet can be directed to Lisa Wilkie, Coordinator, International Marketing, lisa.wilkie@otago.ac.nz



APPLICATION COVER SHEET FOR AGENTS

STUDENT NAME:

COUNSELLOR'S NAME:

All documents supplied have been checked and are unaltered originals/certified true copies.

Name: _____ Signature: _____ Date: _____

QUALIFICATION DETAILS (please complete a separate form for EACH qualification held)

1. Does the student hold a:

	3 year UG degree	4 year UG degree	Other _____
	1 year PG degree	2 year PG degree	Other _____

2. Full title of the degree:

3. What is the student's major(s)?

4a. What is the name of the institution?

4b. *Indian agents only:*
Is this institution affiliated to another institution? Yes No
If yes, please state the main affiliating institution:

4c. *Indian agents only:*
Is this a recently merged institution? Yes No
If yes, please state the previous name this institution was known as:

5. Does this institution have a national ranking? Yes No
The name of the ranking system: _____
Where is this institution ranked? _____

6. Please list the particular areas of expertise/faculties/research strengths for which this institution is known nationally (if any):