

For Office use only

- Recorded on agent database
- Updated on the Admissions System
- Copy to Applicant file



**UNIVERSITY
OF ABERDEEN**

**REQUEST FOR APPROVAL TO ASSIST DIRECT APPLICANT FOR IMMIGRATION ADVICE AND VISA
PROCESSING**

Please complete the following form as soon as possible and return it to your International Office contact within the Student Recruitment and Admissions Service. For details of your International Office contact visit www.abdn.ac.uk/international/contact.php

STUDENT INFORMATION

FULL NAME (AS IN PASSPORT): _____

APPLICATION NUMBER: _____

DATE OF BIRTH: _____

PROPOSED COURSE OF STUDY: _____

ENTRY DATE: _____

Please tick as appropriate:

- I have applied directly to the University and I would now like my application to be managed by agent listed below
- I declare I have not used any another agent to assist with my application to the University of Aberdeen*

*If the student has used another agent, the student must first contact the International Office for further advice.

AGENT INFORMATION

FULL NAME OF AGENT: _____

CONTACT NAME: _____

POSITION: _____

CONTACT ADDRESS: _____

CONTACT EMAIL ADDRESS: _____

CONTACT TEL. NUMBER: _____

Please note the University of Aberdeen Admissions System will be updated with the Agent information and all future correspondence will be sent to the agent **NOT** the student.

Student's Name (please print)

Student's Signature:

Date

Agent's Name (please print)

Agent's Signature:

Date

International Officer Name (please print)

International Office Signature

Date

Please note this form is not valid unless it has been signed and dated by a member of the International Office at the University of Aberdeen. Please note this form must be received and signed by a member of the International Office at the University of Aberdeen no later than 2 weeks before the official start date of a given course. Any forms received after this date will not be considered and commission will not be paid to the agent.